

Alexis Stevenson

Corporate Law Clerk

Get in touch

✉ astevenson@grllp.com

🌐 <https://grllp.com/astevenson>

📞 416.865.6676 📠 416.865.6636



Executive summary

Alexis is a law clerk in the Corporate Services Department at Gardiner Roberts. She assists lawyers and clients with all corporate law related matters including incorporations and dissolutions, business names, limited partnerships, sole-proprietorships and extra-provincial registration matters. She has extensive experience regarding general corporate record-keeping and corporate search related materials.

EDUCATION

Ontario Tech University – BA (Hons)

Durham College – Paralegal Diploma

Licensed Paralegal – Law Society of Ontario

Public Notary

Representative work

- Assisted with general corporate record keeping matters
- Assisted with due diligence matters, including minute book reviews and rectification of corporate records
- Assisted with incorporations, amendments, and dissolutions for private and public corporations