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Candace Martin

Manager, Corporate Services
Senior Corporate Law Clerk
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Expertise

Business and Corporate Commercial
Financial Services
Securities and Corporate Finance

Education

- Seneca College of Applied Arts and Technology – Legal Administration Diploma, High Honours, 1984

Executive Summary

Candace is a Senior Corporate Law Clerk and Manager of our Corporate Services Department. Before joining Gardiner Roberts LLP, Candace worked at a large downtown firm for over 25 years, bringing over 30 years' experience as a Corporate Law Clerk. She assists lawyers in the firm's Corporate Group with substantive complex and routine matters relating to incorporations, amendments, amalgamations, continuances, revivals, dissolutions. In addition, Candace drafts agreements and provides supporting documents relating to corporate and tax reorganizations, share and asset purchase and sale transactions. Candace also reviews, drafts, and effectively recommends changes to corporate documents. She drafts closing agendas, conducts corporate due diligence reviews, prepares meeting materials, extra-provincial registrations, has experience with public companies as well as knowledge and experience regarding general corporate record-keeping and corporate search/due diligence related matters.

Candace is also responsible for the day-to-day management of the Corporate Services Department and is responsible for HR-related matters, work allocation and systems management.

Representative Work

- Assisted with obtaining corporate rectification order .
- Assisted with various large asset and share sale transactions.
- Assisted on numerous due diligence matters involving searching, minute book reviews, rectification of minute books.

Professional Involvement

- Associate Member, The Institute of Law Clerks of Ontario
- International Practice Management Association

Community Involvement

- Assists with a not-for-profit organization involved in a historical restoration